



## BOARD OF FIRE & POLICE COMMISSION

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TO: Thomas Peters, Chairman, Commissioner Diane VanHootehem and  
Commissioner Robert Fulton

FROM: Amanda Jennings, 9-1-1 Coordinator/Administrative Support Supervisor

DATE: October 17, 2023

SUBJECT: October 16, 2023 Board of Fire and Police Commissioners Meeting Minutes

The regular meeting of the Board of Fire and Police Commissioners was called to order by Chairman Thomas Peters on Monday, October 16, 2023 at 10:01 a.m.

Those present in person were: Chairman Thomas Peters, Commissioner Diane VanHootehem, Commissioner Robert Fulton, Police Deputy Chief Kevin Legate, Fire Chief Randy Hovind, Secretaries Amanda Jennings, Jenni Moser and Jenna Hunt.

### Public Forum (Citizen Comments)

None

### Approve

Commissioner VanHootehem motioned to approve the minutes of the August 21, 2023 regular meeting. Commissioner Fulton seconded. Motion carried.

### Correspondence

Previous Police Officer Dorian Utsinger reapplied.

### Old Business

Police current staffing is at plus one. Two new hires are in the academy and three are in the field training phase. There were 15 that recently tested. The next academy is in January.

Firefighter Chever Harkey will be graduating the academy on October 27<sup>th</sup>. They will be fully staffed. A grievance from the Battalion Chief test has been resolved. Discussion was held on the previous Firefighter eligibility hiring list and the new list. The candidates remaining on the old list will be placed at the top of the new list but expiring on December 8, 2024. All candidates were aware that this was how the list would be combined.

Police entry level testing had 15 total candidates that completed testing and 12 are qualified. The Commission commented on the overall quality of candidates. Amanda presented the preliminary list. Preference points are due Friday.

Fire entry level interviews were also recently completed. Chief commented that a great deal of work was put into this group of candidates.



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Further discussion was held on recruitment and retention efforts.

### **New Business**

The Fall IFPCA Seminar is approaching but no one will be able to attend. All Commissioners have previously attended all modules offered.

Discussion was held on the December 18<sup>th</sup> meeting. All agreed to cancel if there are no business items.

There being no further business, a motion to adjourn the meeting was made by Commissioner Fulton and seconded by Commissioner VanHootegem. Meeting adjourned at 10:26 a.m.

The next regular meeting is scheduled for Monday, December 18, 2023. If cancelled, the next meeting will take place on Monday, February 19, 2024 at 10:00 a.m. in the Administrative Conference Room, City Hall, Galesburg, Illinois

cc: Randy Hovind, Fire Chief  
Russell Idle, Police Chief  
Kelli Bennewitz, City Clerk  
Media